

The meeting of the Committee of the Whole was held on Monday, April 11, 2011 at 1:30 p.m. in the Council Chambers, 395 Mulock Drive, Newmarket.

Members Present: Mayor Van Bynen
Regional Councillor Taylor (1:30 to 5:18 p.m.)
Councillor Di Muccio (1:30 to 5:18 p.m.; 7:02 to 7:43 p.m.)
Councillor Emanuel
Councillor Hempen (1:30 to 2:33 p.m.) (2:44 to 2:45 p.m., 2:54 to 7:43 p.m.)
Councillor Kerwin
Councillor Sponga (1:30 to 2:45 p.m.) (2:54 to 7:43 p.m.)
Councillor Twinney
Councillor Vegh

Staff: R.N. Shelton, Chief Administrative Officer
R. Dixon, Commissioner of Corporate Services/Acting Commissioner
of Legal and Development Services
R. Prentice, Commissioner of Community Services
R. Nethery, Director of Planning and Building Services
D. Ruggle, Senior Planner – Community Planning
A. Moore, Director of Legislative Services/Town Clerk
L. Gibson, Deputy Clerk
L. Moor, Council/Committee Co-ordinator

The meeting was called to order at 1:30 p.m.

Mayor Van Bynen in the Chair.

DECLARATIONS OF INTEREST

Councillor Hempen – See Item 17.

Councillor Sponga – See Item 17.

ADDITIONS TO THE AGENDA

**Moved by Councillor Kerwin
Seconded by Councillor Vegh**

THAT the order of the agenda be altered by adding the following items for consideration:

- Item 16 Correspondence dated March 29, 2011 from Mrs. L. Rumble, Donor Family Member, requesting proclamation of “National Organ and Tissue Donor Awareness Week” from April 17 to 24, 2011. *(Note: the request that the Municipal Offices be lit green during that week has not been addressed in this recommendation.)*
- Item 17 Item 3 of the Heritage Newmarket Advisory Committee Minutes of March 30, 2011 regarding the proposed Heritage Conservation District Plan.
- Item 18 Excerpt from Central York Fire Services – Joint Council Committee Minutes of April 5, 2011 – Item 10.
- Item 19 Joint CAO/Corporate Services Report – Finance 2011-03 dated April 7, 2011 regarding the 2011 Capital Budget.
- Item 20 Joint CAO Corporate Services Report – Finance 2011-04 dated April 7, 2011 regarding the 2011 Operating Budget.
- Item 21 Corporate and Financial Services Report – Legislative Services 2011-10 dated April 8, 2011 regarding a Carnival – D.A. Campbell Amusement Ltd. – Upper Canada Mall.

DISTRIBUTION

- Item 19 Joint CAO/Corporate Services Report – Finance 2011-03 dated April 7, 2011 regarding the 2011 Capital Budget.
- Item 20 Joint CAO Corporate Services Report – Finance 2011-04 dated April 7, 2011 regarding the 2011 Operating Budget.
- Item 4 Heritage Newmarket Advisory Committee Minutes of March 30, 2011.

WITHDRAWN

- Item 10 Corporate Services Report – Legislative Services – By-laws 2011-02 dated March 31, 2011 regarding the Sign By-law – *WITHDRAWN*.

CARRIED

Moved by Councillor Vegh
 Seconded by Councillor Sponga

THAT the following items be adopted on consent:

1. **COMMITTEE OF THE WHOLE MINUTES – APRIL 11, 2011 – ITEM 1 REQUESTS FOR PROCLAMATION**
 - a) THAT the correspondence dated March 10, 2011, from Ms. Pia Di Maio, on behalf of the Italian Social Group, be received and the following recommendations be adopted:

1. THAT the Town of Newmarket proclaim June 2, 2011 as “Italia Day” in the Town of Newmarket;
 2. AND THAT the proclamation be advertised in the Town Page advertisement and on the Town’s website www.newmarket.ca
 3. AND THAT the Italian Flag be raised in the Peace Park on June 2, 2011.
- b) THAT the correspondence dated March 11, 2011 from Ms. Linda J. Potter, Administrator, Neighbourhood Network, be received and the following recommendations be adopted:
1. THAT the Town of Newmarket proclaim April 10 – 16, 2011 as “National Volunteer Week” in the Town of Newmarket;
 2. AND THAT the proclamation be advertised in the Town Page advertisement and on the Town’s website www.newmarket.ca
- c) THAT the correspondence dated March 20, 2011 from Mr. Greg Lawrence, Director, Ontario Society of Chiropractors, be received and the following recommendations be adopted:
1. THAT the Town of Newmarket proclaim May 2011 as “Foot Health Month” in the Town of Newmarket;
 2. AND THAT the proclamation be advertised in the Town Page advertisement and on the Town’s website www.newmarket.ca
- d) THAT the correspondence dated March 3, 2011 from Mr. Elisha Laker, Executive Director, Family Services York Region and Mr. Mike Taggart, Committee Chair and Ms. Barbara Urman, Committee Co-Chair, York Pride Fest, be received and the following recommendations be adopted:
1. THAT the Town of Newmarket proclaim June 5 - 12, 2011 as “Pride Week” in the Town of Newmarket;
 2. AND THAT the proclamation be advertised in the Town Page advertisement and on the Town’s website www.newmarket.ca
 3. AND THAT the Rainbow Flag be raised in the Peace Park during Pride Week.
- e) THAT the correspondence dated March 24, 2011 from Mr. Peter Seemann, Chairman, Steward of the Earth, be received and the following recommendations be adopted:
1. THAT the Town of Newmarket proclaim May 11, 2011 as “Steward of the Earth Day” in the Town of Newmarket;

2. AND THAT the proclamation be advertised in the Town Page advertisement and on the Town's website www.newmarket.ca
- f) THAT the correspondence dated March 30, 2011 from Ms. Jill Moore, R.N., Southlake Regional Health Centre be received and the following recommendations be adopted:
1. THAT the Town of Newmarket proclaim May 8 - 14, 2011 as "National Nursing Week" in the Town of Newmarket;
 2. AND THAT the proclamation be advertised in the Town Page advertisement and on the Town's website www.newmarket.ca
- g) THAT the correspondence dated March 29, 2011 from Mrs. L. Rumble, Donor Family Member be received and the following recommendations be adopted:
1. THAT the Town of Newmarket proclaim April 17 to 24, 2011 as "National Organ and Tissue Donor Awareness Week" in the Town of Newmarket;
 2. AND THAT the proclamation be advertised in the Town Page advertisement and on the Town's website www.newmarket.ca prior to Council adoption on April 19, 2011.
2. **COMMITTEE OF THE WHOLE MINUTES – APRIL 11, 2011 – ITEM 2**
ACCESSIBILITY ADVISORY COMMITTEE MINUTES
- THAT the Accessibility Advisory Committee Minutes of March 8, 2011 be received.
3. **COMMITTEE OF THE WHOLE MINUTES – APRIL 11, 2011 – ITEM 3**
ACCESSIBILITY ADVISORY COMMITTEE MINUTES – MARCH 8, 2011 – ITEM 3
NATIONAL ACCESS AWARENESS WEEK (NAAW)
- THAT the Town of Newmarket proclaim May 29 to June 4, 2011 as "National Access Awareness Week";
- AND THAT the proclamation be advertised in the Town Page advertisement and on the Town's website www.newmarket.ca
4. **COMMITTEE OF THE WHOLE MINUTES – APRIL 11, 2011 – ITEM 4**
INCLUSIVITY ADVISORY COMMITTEE MINUTES
- THAT the Inclusivity Advisory Committee Minutes of March 9, 2011 be received.
5. **COMMITTEE OF THE WHOLE MINUTES – APRIL 11, 2011 – ITEM 5**
MAIN STREET DISTRICT BUSINESS IMPROVEMENT AREA BOARD OF
MANAGEMENT MINUTES
- THAT the Main Street District Business Improvement Area Board of Management Minutes of March 15, 2011 be received.

6. **COMMITTEE OF THE WHOLE MINUTES – APRIL 11, 2011 – ITEM 6
NEWMARKET DOWNTOWN DEVELOPMENT SUBCOMMITTEE MINUTES**

THAT the Newmarket Downtown Development Subcommittee Minutes of March 25, 2011 be received.

7. **COMMITTEE OF THE WHOLE MINUTES – APRIL 11, 2011 – ITEM 7
CORPORATE SERVICES REPORT – LEGISLATIVE SERVICES – CLERK’S 2011-07
2011 RABIES CLINIC**

THAT Corporate and Financial Services Report – Clerk’s 2011-07 dated March 15, 2011 regarding a 2011 Rabies Clinic be received and the following recommendations be adopted:

1. THAT the Town of Newmarket hold a Rabies Clinic, Sunday, May 29, 2011 at the Hollingsworth Arena from 10 a.m. to 2 p.m., in conjunction with Dr. R. Madracki and York Region Public Health;
2. AND THAT notice of the 2011 Rabies Clinic be advertised in the Town Page and on the Town’s website www.newmarket.ca

8. **COMMITTEE OF THE WHOLE MINUTES – APRIL 11, 2011 – ITEM 8
CORPORATE SERVICES REPORT – FINANCE 2011-13
2010 CAPITAL CARRY-OVERS REPORT**

THAT Corporate Services Report – Finance 2011-13 dated March 28, 2011 regarding the 2010 Capital Carry-overs Report be received for information purposes.

9. **COMMITTEE OF THE WHOLE MINUTES – APRIL 11, 2011 – ITEM 9
EXCERPT FROM CENTRAL YORK FIRE SERVICES – JOINT COUNCIL COMMITTEE
MINUTES – ITEM 10**

THAT the request for the additional Administrative Assistant be deferred to the 2012 Budget considerations;

AND THAT in the interim the budget provide an allowance of \$25,000 to allow for the part-time 3-day a week position to be increased to a part-time 5-day a week position for 2011.

10. **COMMITTEE OF THE WHOLE MINUTES – APRIL 11, 2011 – ITEM 10
CORPORATE AND FINANCIAL SERVICES REPORT
LEGISLATIVE SERVICES 2011-10
CARNIVAL – D.A. CAMPBELL AMUSEMENT LTD. – UPPER CANADA MALL**

THAT Corporate and Financial Services Report – Legislative Services 2011-10 dated April 8, 2011 regarding Carnival D.A. Campbell Amusement Ltd. Upper Canada Mall be received and the application be approved subject to the following terms:

1. **THAT the license be issued for a period of seven consecutive days from May 9 to May 15, 2011 to permit the setting up and dismantling of amusement devices;**
2. **AND THAT the actual operation of the carnival not exceed five consecutive days within that permitted time period.**

CARRIED 

This concludes the consent portion of the agenda.

11. COMMITTEE OF THE WHOLE MINUTES – APRIL 11, 2011 – ITEM 11
REGION OF YORK – FAIRY LAKE GARDENS POND

Presentation:

Ms. Sylvia Patterson, Assistant General Manager, Housing York Inc. and Mr. Daniel Kostopoulos, Director, Capital Planning and Delivery, Regional Municipality of York addressed the Committee regarding Design Alternatives for Rehabilitating the Pond at 468/474 Eagle Street.

Moved by Councillor Sponga
Seconded by Councillor Regional Councillor Taylor

THAT the presentation by Ms. Sylvia Patterson, Assistant General Manager, Housing York Inc. and Mr. Daniel Kostopoulos, Director, Capital Planning and Delivery, Regional Municipality of York regarding Design Alternatives for Rehabilitating the Pond at 468/474 Eagle Street be received.

CARRIED 

Report:

Housing York Inc. Report of the General Manager dated March 9, 2011 regarding Fairy Lake Gardens, Town of Newmarket, Pond Dredging Design Alternatives.

Moved by Regional Councillor Taylor
Seconded by Councillor Vegh

THAT the Town of Newmarket recommends to the Regional Municipality of York that Alternative # 1 of the Regional Report of the General Manager being restoration of the pond be the preferred option.

MOTION LOST 

**12. COMMITTEE OF THE WHOLE MINUTES – APRIL 11, 2011 – ITEM 12
HERITAGE NEWMARKET ADVISORY COMMITTEE MINUTES**

Heritage Newmarket Advisory Committee Minutes of March 30, 2011.

**Moved by Councillor Sponga
Seconded by Councillor Emanuel**

THAT the Heritage Newmarket Advisory Committee Minutes of March 30, 2011 be received.

CARRIED 

**13. COMMITTEE OF THE WHOLE MINUTES – APRIL 11, 2011 – ITEM 13
NEWMARKET PUBLIC LIBRARY BOARD MINUTES**

Newmarket Public Library Board Minutes of February 16, 2011; Special Meeting (Open Session) Minutes of February 17 and Special Meeting Minutes of March 9, 2011.

**Moved by Councillor Vegh
Seconded by Councillor Hempen**

THAT the Newmarket Public Library Board Minutes of February 16, 2011 and Newmarket Public Library Board Special Meeting (Open Session) Minutes of February 17, 2011 and March 9, 2011 be received.

CARRIED 

**14. COMMITTEE OF THE WHOLE MINUTES – APRIL 11, 2011 – ITEM 14
COMMUNITY SERVICES REPORT – RECREATION AND CULTURE 2011-18
NEWMARKET ARTS AND CULTURE ADVISORY TASK FORCE
TERMS OF REFERENCE**

Community Services Report – Recreation and Culture 2011-18 dated March 23, 2011, regarding Newmarket Arts and Culture Advisory Task Force Terms of Reference.

An amendment was made to Recommendation 2 by including the following phrase at the end of the recommendation:

“THAT Task Force Members not be excluded from the Arts Council appointment process.”

**Moved by Councillor Sponga
Seconded by Councillor Kerwin**

THAT Community Services Report – Recreation & Culture 2011-18 dated March 23, 2011 regarding the Development of a Newmarket Arts and Culture Advisory Task Force Terms of Reference be received and the following recommendation, as amended, be adopted:

THAT the attached Newmarket Arts and Culture Advisory Task Force Terms of Reference serve as the guiding document for the Task Force to implement its mandate, and that Task Force Members not be excluded from the Arts Council appointment process.

CARRIED 

15. **COMMITTEE OF THE WHOLE MINUTES – APRIL 11, 2011 – ITEM 15**
LIST OF OUTSTANDING MATTERS

List of outstanding matters.

Councillor Twinney requested that Item 8 of the Outstanding Matters List regarding Accessible Parking on Main Street be deleted as the issue had been dealt with at the March 8, 2011 Accessibility Advisory Committee meeting.

Moved by **Councillor Twinney**
Seconded by Councillor Vegh

THAT the list of outstanding matters, as amended by the deletion of Item 8 be received.

CARRIED 

16. **COMMITTEE OF THE WHOLE MINUTES – APRIL 11, 2011 – ITEM 16**
ITEM 3 OF THE HERITAGE NEWMARKET ADVISORY COMMITTEE MINUTES
PROPOSED HERITAGE CONSERVATION DISTRICT PLAN

Item 3 of the Heritage Newmarket Advisory Committee Minutes regarding the Proposed Heritage Conservation District Plan.

Moved by Councillor Sponga
Seconded by Councillor Emanuel

THAT the matter of the Proposed Heritage Conservation District Plan be referred to staff for consideration in a report to come back to Committee of the Whole.

CARRIED 

**17. COMMITTEE OF THE WHOLE MINUTES – APRIL 11, 2011 – ITEM 17
JOINT CAO/CORPORATE SERVICES REPORT – FINANCE 2011-04
2011 OPERATING BUDGET**

Joint CAO/Corporate Services Report – Finance 2011-04 dated April 8, 2011 regarding the 2011 Operating Budget.

Discussion ensued regarding the Main Street District Financial Incentive Program.

Councillor Hempen declared a conflict of interest at this time because his mother owns a building on Main Street and he left the meeting at 2:33 p.m.

Councillor Hempen returned to the meeting at 2:44 p.m.

Discussion ensued regarding the Heritage Tax Rebate Program.

Councillor Sponga declared a conflict of interest at this time because he owns a heritage designated home and he left the meeting at 2:45 p.m.

Councillor Hempen declared a pecuniary interest because of a heritage property he owns and he left the meeting at 2:45 p.m.

Councillor Sponga and Councillor Hempen returned to the meeting at 2:54 p.m.

Discussion ensued regarding a library staffing matter which was referred to the Committee of the Whole (Closed Session).

An amendment was made by adding two recommendations as follows:

“THAT Council direct staff to target a blended tax rate not to exceed the higher of either the Toronto Consumer Price Index (CPI) or 2% in 2012, 2013 and 2014;

AND THAT Council direct staff to report to Council throughout the year if any significant and unanticipated events emerge that would negatively affect achieving the CPI target.”

Mayor Van Bynen advised that the additional recommendations would be dealt with separately.

**Moved by Regional Councillor Taylor
Seconded by Councillor Sponga**

THAT Joint CAO/Corporate Services Report – Finance 2011-04 dated April 8, 2011 regarding the 2011 Operating Budget be received and the following recommendation be adopted:

THAT the proposed 2011 Operating Budget with expenditures of \$93,178,293 and financing as set out in the 2011 Draft Operating Budget and revised at the March 7, March 21 and April 4 Special Committee of the Whole (Budget) meetings be approved.

CARRIED 

**Moved by Regional Councillor Taylor
Seconded by Councillor Sponga**

THAT Council direct staff to target a blended tax rate not to exceed the higher of either the Toronto Consumer Price Index (CPI) or 2% in 2012, 2013 and 2014;

AND THAT Council direct staff to report to Council throughout the year if any significant and unanticipated events emerge that would negatively affect achieving the CPI target.

CARRIED 

FOR CLARIFICATION PURPOSES, THE RECOMMENDATIONS READ AS FOLLOWS:

THAT Joint CAO/Corporate Services Report – Finance 2011-04 dated April 8, 2011 regarding the 2011 Operating Budget be received and the following recommendations, as amended, be adopted:

- 1. THAT the proposed 2011 Operating Budget with expenditures of \$93,178,293 and financing as set out in the 2011 Draft Operating Budget and revised at the March 7, March 21 and April 4 Special Committee of the Whole (Budget) meetings be approved;**
- 2. THAT Council direct staff to target a blended tax rate not to exceed the higher of either the Toronto Consumer Price Index (CPI) or 2% in 2012, 2013 and 2014;**
- 3. AND THAT Council direct staff to report to Council throughout the year if any significant and unanticipated events emerge that would negatively affect achieving the CPI target.**

The Committee recessed at 4:02 p.m.

The Committee reconvened at 4:16 p.m.

**Moved by Councillor DiMuccio
Seconded by Councillor Sponga**

THAT Item 17 being Joint CAO/Corporate Services Report – Finance 2011-04 dated April 8, 2011 be reconsidered at this time.

CARRIED ON 2/3 MAJORITY

**17. COMMITTEE OF THE WHOLE MINUTES – APRIL 11, 2011 – ITEM 17
(CONTINUED) JOINT CAO/CORPORATE SERVICES REPORT – FINANCE 2011-04
2011 OPERATING BUDGET**

Discussion ensued regarding various budget matters with no further action taken.

**18. COMMITTEE OF THE WHOLE MINUTES – APRIL 11, 2011 – ITEM 18
JOINT CAO/CORPORATE SERVICES REPORT – FINANCE 2011-03
2011 CAPITAL BUDGET**

Joint CAO/Corporate Services Report – Finance 2011-03 dated April 7, 2011 regarding the 2011 Capital Budget.

**Moved by Councillor Emanuel
Seconded by Councillor Kerwin**

THAT Joint CAO/Corporate Services Report – Finance 2011-03 dated April 7, 2011 regarding the 2011 Capital Budget be received and the following recommendations be adopted:

- 1. THAT the proposed 2011 Capital Budget with expenditures of \$18,347,477 and financing as set out in the attachment, be approved;**
- 2. AND THAT \$50,000 be allocated in reserves for a potential future project involving wireless technology;**
- 3. AND THAT \$287,620 be transferred from the Capital Financing Reserve to the Operating Fund to supplement the available budget.**

CARRIED 

**19. COMMITTEE OF THE WHOLE MINUTES – APRIL 11, 2011 – ITEM 19
REPORTS BY REGIONAL REPRESENTATIVES**

None.

**20. COMMITTEE OF THE WHOLE MINUTES – APRIL 11, 2011 – ITEM 20
NEW BUSINESS**

- a) Councillor Sponga advised of objectionable activity taking place on a dedicated bench at the intersection of William and Andrew Streets. He requested that staff review the location of the bench, contact York Regional Police, and if required, to obtain information in an effort to relocate the bench.
- b) Councillor Sponga requested an update from the Lake Simcoe Region Conservation Authority regarding various issues associated with the Fairy Lake dredging project (i.e. plantings, weeds, fencing, debris filled culvert, etc.) Councillor Kerwin advised that he will be attending a meeting later in the week and would formally request an update to these concerns.

- c) Regional Councillor Taylor requested clarification regarding establishment of an advisory committee to deal with matters related to the Holland River and Newmarket Trails. The Chief Administrative Officer advised that matters related to Holland River and Newmarket Trails have been assumed within the Committee of the Whole process; however, the configuration of a specific Committee is still under review.
- d) Councillor Kerwin advised that beavers are destroying the Aspen trees surrounding Fairy Lake. The Commissioner of Community Services advised that staff will investigate.
- e) Councillor Kerwin requested clarification regarding enforcement issues associated with dogs running at large. The Director of Legislative Services advised that additional by-law enforcement staff have been retained for the summer months and this matter will be investigated.
- f) Councillor Kerwin advised that there is debris and litter on the lands adjacent to the Operations Centre located at 1275 Maple Hill Court and at the Mulock Drive retention pond located across from the property known as 700 Mulock Drive. The Commissioner of Community Services advised that staff will be conducting clean-up as soon as feasible.
- g) Councillor Vegh advised that he has been contacted by area residents regarding Ken Sturgeon Park and confrontations within the park with children and off-leash dogs. He has requested that staff place signage within that location as a reminder to keep dogs on a leash.
- h) Regional Councillor Taylor requested that staff place dog litter bags along Tom Taylor Trail north of Davis Drive.

**21. COMMITTEE OF THE WHOLE MINUTES – APRIL 11, 2011 – ITEM 21
LIBRARY STAFFING**

Library Staffing.

**Moved by Councillor Kerwin
Seconded by Councillor Sponga**

THAT the matter of library staffing be included as an item on the Committee of the Whole (Closed Session) agenda.

CARRIED 

Moved by Councillor Sponga
Seconded by **Councillor Twinney**

THAT Committee of the Whole resolve into a closed session for the purpose of discussing personal matters about an identifiable individual, including municipal employees or local board employees (Committee Appointments – Citizen Members; Library Staffing Matter).

CARRIED 

The Committee resolved into a Committee of the Whole (Closed Session) at 4:58 p.m.

The Minutes of the Committee of the Whole (Closed Session) are recorded under separate cover.

The Committee reconvened into Committee of the Whole at 5:17 p.m.

The Committee recessed at 5:18 p.m.

The Committee resumed into public session at 7:00 p.m.

PUBLIC HEARING MATTER

The Deputy Clerk welcomed the public to the Committee of the Whole meeting. The Deputy Clerk advised that the *Planning Act* requires the Town to hold at least one Public Meeting on any proposed Zoning By-law Amendment.

The Deputy Clerk advised that the purpose of the meeting was to hear from anyone who has an interest in this specific application. The Committee of the Whole will not be making a decision regarding the proposed application, but would refer all written and verbal comments to Planning Staff to consider in a report that will be considered at a future meeting of the Committee of the Whole or Council.

The Deputy Clerk further advised that if anyone wished to be notified of subsequent meetings to complete a form with their name and address and submit it to the Clerk's staff.

The Deputy Clerk further advised that in accordance with the *Planning Act*, the Ontario Municipal Board may dismiss an appeal without holding a hearing, if the appellant failed to make either oral submissions at the Public Meeting or written submissions to Council prior to adoption.

The Deputy Clerk thanked everyone for their participation and interest in the meeting.

22. COMMITTEE OF THE WHOLE MINUTES – APRIL 11, 2011 – ITEM 23 LEGAL AND DEVELOPMENT SERVICES REPORT – PLANNING 2011-07 TECHNICAL AMENDMENT TO COMPREHENSIVE ZONING BY-LAW 2010-40

Public Meeting Notice, Legal and Development Services Report – Planning 2011-07 dated January 21, 2011 and related Council Extract regarding a Technical Amendment to the Town's Comprehensive Zoning By-law 2010-40.

The Senior Planner – Community Planning addressed the Committee with a PowerPoint presentation which highlighted details associated with the Technical Amendment to the Comprehensive Zoning By-law 2010-40. Discussion ensued regarding driveway width allowances and accessory dwelling unit size and inhabitant restrictions.

There were three members of the public in attendance however they did not address the Committee in support of or in opposition to the application.

The Director of Planning and Building Services outlined the next steps as they relate to the subject Zoning By-law Amendment and that a report will be coming back in May, 2011.

**Moved by Councillor Kerwin
Seconded by Councillor Sponga**

THAT the meeting adjourn.

CARRIED 

There being no further business, the meeting adjourned at 7:43 p.m.

Mayor Van Bynen, Chair

Liz Gibson, Deputy Clerk